

NORTHVILLE PUBLIC SCHOOLS
Northville, Michigan
International Baccalaureate (IB) Budget Estimate ¹
January, 2011

2008-09

**International Baccalaureate Program Study Committee Convened
 Report to the Board of Education – August, 2009**
<http://www.northville.k12.mi.us/parents/pdfs/IB-Report.pdf>

2010-11

**Further IB consideration; begin building capacity for future MYP implementation
 Northville Educational Foundation (NEF) funding allocation: \$3000**

Cost¹	Date	Description	Funding Source
\$800	December, 2010	4 staff to Symposium	NEF
\$0	1-13-11	MYP ² and DP ³ School Information Forms Submitted (Hillside, Meads Mill, Northville High School)	N/A
\$2200	3-11- 11	MYP coordinator to Level 1 training	NEF
NEF funding: \$3,000			

2011-12

MYP Academic Year 1: Consideration Phase / Request for Candidacy

DP: Further consideration; begin building capacity for future DP implementation

Cost¹	Date	Description	Funding Source
\$4000	By 4-1-12	MYP Application for Candidacy- Hillside, Meads Mill, NHS	
\$7500		MYP principals (3) to Level 1 training	
\$12500 to \$20000		MYP staff members to Level 1 training (5 minimum (core areas plus elective); up to 8 desired – four core, World Language, Physical Education, the Arts, Technology	
\$2500		MYP coordinator to Level 2 training	
\$1500		MYP Starter Pack, Subject Area Materials	
\$2500		DP coordinator to Level 1 training	
Range¹: \$30,500 to \$38,000			

Note: NPS to fund required International Baccalaureate MYP Coordinator (.25 FTE allocation of Curriculum Coordinator position.)

¹ Note: Cost estimates based on the International Baccalaureate Organization 2010 Application Timeline and Fees; and are subject to change. Cost increases over the past several years have averaged approximately 10% per year.

² MYP= Middle Years Program (Grades 6-10)

³ DP = Diploma Program (Grades 11-12)

2012-13**MYP Academic Year 2: Candidate Phase / Request for Authorization****DP: Academic Year 1: Consideration Phase / Request for Candidacy**

Note: A school can remain a candidate for a maximum of three years.

Cost¹	Date	Description	Funding Source
\$60600	August, 2012	MYP – training for all staff Fall in-service training (2 consecutive days -120 teachers – 4 presenters)	
\$11400	9-1-12	MYP Candidate fee (3 buildings)	
\$4000	By 4-1-13	DP Application for Candidacy	
\$2500	TBD	DP coordinator to Level 2 Training	
\$2500	TBD	DP principal to Level 1 Training	
\$5000		DP Program Materials	
Total: \$86,000			

NPS would need to fund required International Baccalaureate DP Coordinator (minimum .25 FTE) in addition to the MYP Coordinator (minimum .25 FTE allocation of Curriculum Coordinator position.)

2013-14**MYP Academic Year 3: Candidate Phase / Verification Visit**

(School considered an IB school upon notification of authorization, which should occur during 2013-14)

DP: Academic Year 2: Candidate Phase / Request for Authorization

Cost¹	Date	Description	Funding Source
\$0	10-1-13	MYP Application for Authorization- NHS, Meads Mill, Hillside	N/A
\$11400	10-1-13	MYP Candidate fee (3 buildings)	
0	Fall	MYP verification visit	
\$9500	9-1-13	DP Candidate fee	
\$10000	TBD	DP Materials	
\$37500		DP Level 1 Training (15 teachers estimated)	
\$0	4-1-14	DP Application for Authorization	
Total: \$68,400			

2014-15**MYP Continues at Hillside, Meads Mill and Northville High as Authorized IB World Schools****DP: Academic Year 3: Candidate Phase / Verification Visit at Northville High School**

Cost¹	Date	Description	Funding Source
\$9240	9-1-14	Annual School MYP fee for Hillside and Meads Mill	
\$840	9-1-14	Annual School MYP fee for Northville High School	
\$9500	4-1-15	DP Candidate Fee	
\$0		DP Verification visit	
\$20000		DP Materials	
Total: \$39,580			

2015-16

MYP Continues at Hillside, Meads Mill and Northville High as Authorized IB World Schools

DP: Northville High School Authorized as IB World School

Cost¹	Date	Description	Funding Source
\$9240	9-1-15	Annual School MYP fee for Hillside and Meads Mill	
\$10840	9-1-15	Annual School MYP and DP fee for Northville High School	
Total: \$20,080			

Other Considerations:

- All IB Fees are subject to change; all fees are based on pricing as of January, 2011.
- Title II professional development funds can contribute to the cost of professional development; however, cannot be used for annual fees or cost of materials.
- 4 years after authorization, schools must request a visit for renewed authorization to occur in the fifth year. \$3500 (10% discount for each additional building). Additionally, a district must plan on a moderation fee of \$639 per subject (independent of the number of buildings) every 5 years.
- Students wishing to earn an IB diploma can be charged \$227 registration/subject fees to take the exam(s). This fee is standardized regardless of the number of exams the student takes.
- Under this timeline, current 7th graders (2010-11) will be the first cohort with the opportunity for certification in the MYP and DP programs.
- While all middle school students would benefit from participation in MYP, only those who elect to continue as 9th and 10th graders and meet the IB requirements (including a portfolio project) will receive IB certification.

Attachments: (for greater detail)

IB Americas Middle Years Programme Application Timeline and Fees

IB Americas Diploma Programme Application Timeline and Fees

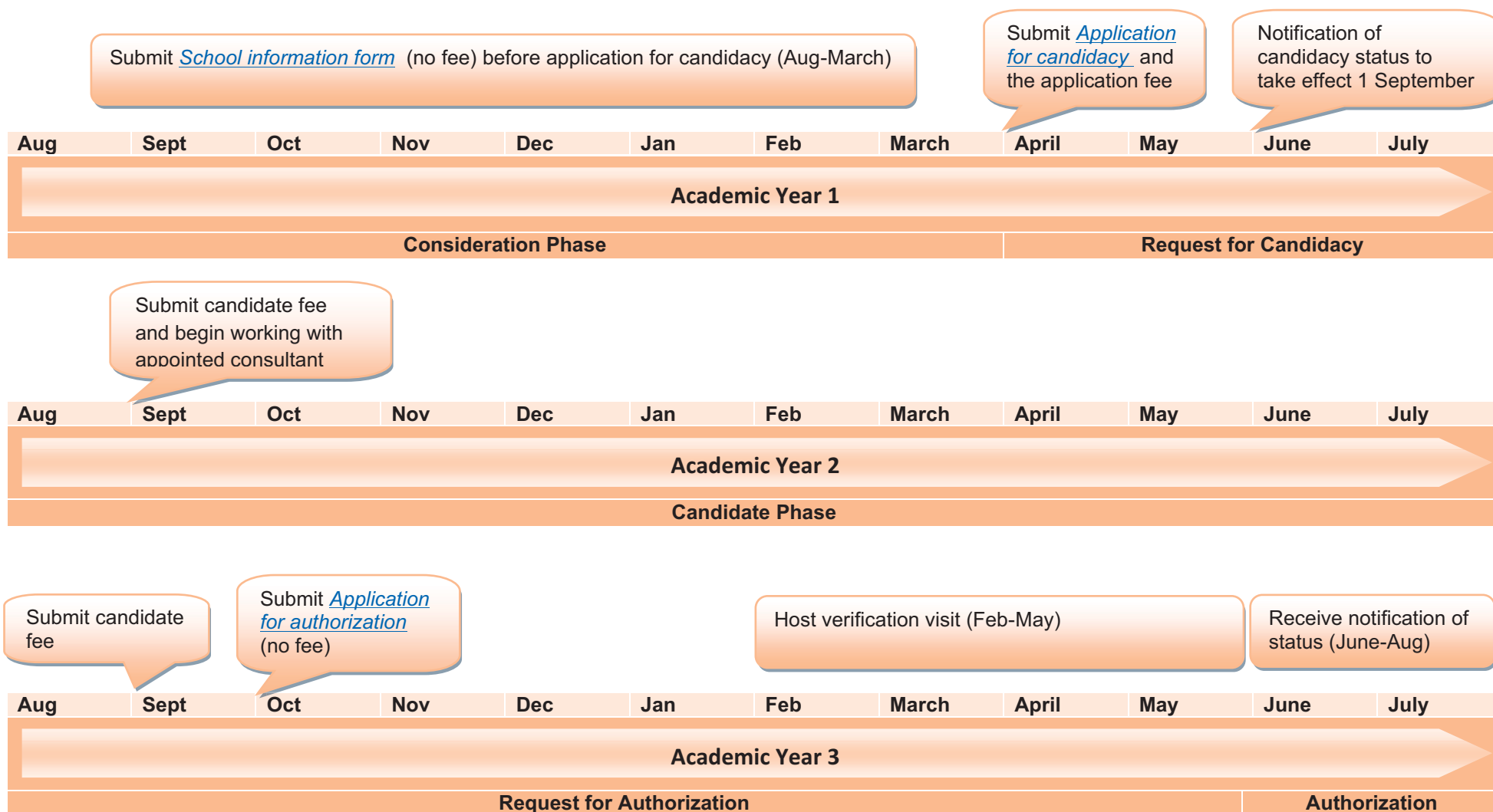
IB Americas Middle Years Programme application timeline and fees

For schools with an academic year commencing August/September

	Academic Year 1	Academic Year 2	Academic Year 3
Phase	Consideration Phase / Request for Candidacy	Candidate Phase / Request for Authorization	Candidate Phase / Verification Visit
Required Activities	<ul style="list-style-type: none"> • Submit the School information form to iba@ibo.org • Investigate IB philosophy • Identify resources for implementation • Analyze programme requirements as outlined in the Guide to school authorization • Gain support from teachers, head of school, school district/board and students • Order the IB MYP Starter Pack • Designate a coordinator • Develop an action plan to ensure successful implementation (see chart 3 in Application for candidacy) • Attend a category 1 workshop (head of school or designee) • Prepare <i>application for candidacy</i> using the Guide to school authorization 	<ul style="list-style-type: none"> • Begin trial implementation of the programme • Work with an IB-appointed consultant for a two-day on-site visit and 20 remote hours per candidate year • Set-up teacher accounts to the Online Curriculum Centre • Develop systems for teachers collaborative planning and reflection • Further develop the action plan • Develop supporting documents related to policies, scheduling, subjects offered and curriculum development for the Application for authorization • Prepare <i>Application for authorization</i> using the Guide to school authorization 	<ul style="list-style-type: none"> • Submit Application for authorization • Review feedback and prepare for the verification visit (see Guide to school authorization) • Continue developing and implementing action plan • By the time of the verification visit: <ul style="list-style-type: none"> • At least one teacher per subject group and the MYP coordinator must have attended IB category 1 workshops • All MYP teachers must have participated in an on-site general MYP workshop <p>Upon acceptance of the Application for authorization, a visit to the school will be carried out to verify the school's claim that it has taken all the necessary actions and is prepared to become an IB World School.</p> <p>The purpose of the visit is to ensure that the educational principles, standards and practices on which the IB programme is founded will be maintained and furthered.</p> <p>The IB Director general makes the final decision in granting or denying authorization.</p>
Strongly Recommended Activities	<ul style="list-style-type: none"> • Send school officials and pedagogical leaders to an IB Orientation Seminar • Contact or visit IB World Schools offering the MYP • Start sending staff to IB-recognized professional development 	<ul style="list-style-type: none"> • Request an in-school category 1 workshop for all staff • Continue attendance at workshops (categories 1 – 3) 	
Deadlines	Submit Application for candidacy by: 1 April		Submit Application for authorization by: 1 October
Fees	Application Fee: USD 4000* 1 April	Candidate Fee: USD 9,500* 1 September	Candidate Fee: USD 9,500* 1 September

**All fees are subject to change*

Minimum Duration of the application timeline



Fees and other budgetary items

Application Fee: USD 4,000*

Description	A non-refundable fee is charged to the school once at the time of submission of Application for candidacy	
Services provided	<ul style="list-style-type: none"> • Counseling services • Subscription to the online curriculum centre for all school staff 	<ul style="list-style-type: none"> • Review and feedback for Application for candidacy

Candidate Fee: USD 9,500*

Description	<p>A non-refundable fee is charged to the school annually from 1 September until school authorization.</p> <p><i>*Where schools have formed partnerships to offer the Middle Years Programme, all schools other than the contact school will each pay an additional amount equal to 10% of the candidate fee. Each partner school will be registered as a candidate in its own right and will receive the same communications and support as the contact school. Please note that the contact school must be a high school.</i></p>	
Services provided	<ul style="list-style-type: none"> • Ongoing counseling services by IB Americas • Review and feedback for Application for authorization • Subscription to the online curriculum centre for all school staff 	<ul style="list-style-type: none"> • A two-day on-site consultation visit • The remote services of a consultant for up to 20 hours per candidate year • The two-day on-site verification visit

Annual School Fee: USD 8,400*

Description	<p>A non-refundable fee is charged to the school annually as from 1 September (Aug-Sept schools) / 1 March (Feb-March schools) after authorization.</p> <p><i>*Where schools have formed partnerships to offer the Middle Years Programme, all schools other than the contact school will each pay an additional amount equal to 10% of the annual fee. Each partner school will be registered as an IB World School in its own right and will receive the same communications and support as the main partner school.</i></p>	
Services provided	<ul style="list-style-type: none"> • Creation and development of curriculum materials and teacher support guides • Subscription to IB World magazine • The review of evaluation documentation 	<ul style="list-style-type: none"> • Subscription to the online curriculum centre for all teachers and school staff • Counseling services • Communication and marketing support

Programme Evaluation Visit Fee: USD 3,500*

Description	<p>The programme evaluation visit is mandatory for all authorized MYP schools. It ensures the quality of programmes in IBO-authorized schools, while offering feedback to each school. Programme evaluation occurs five (5) years after official authorization to offer the programme, and every five (5) years thereafter.</p> <p><i>*Where schools have formed partnerships to offer the Middle Years Programme, all schools other than the contact school will each pay an additional amount equal to 10% of the evaluation visit fee.</i></p>	
Services provided	<ul style="list-style-type: none"> • The two-day on-site evaluation visit 	

Student Assessment Fees

Description	Monitoring of Assessment Fee: USD 195* for each subject area Monitoring of Assessment aims to provide advice and guidance regarding general assessment principles within a subject and is optional for all IB World Schools offering the MYP, but is required as part of the programme evaluation process, and also the curriculum flexibility approval process, for schools that do not submit to moderation.
Services provided	School-specific report providing feedback and guidance on assessment within the subject(s)
Description	Moderation Subject Fee (Optional): USD 639* for each subject area The moderation subject fee is linked to validation of schools' results in a specific subject and is required only for schools requesting IB-validated results.
Services provided	MYP documentation (records of achievement and certificates), as well as a school-specific report providing feedback and guidance
Description	Moderation Per Capita Student Fee (Optional): USD 62* per student The moderation per capita student fee is a variable fee depending on the number of registered students for moderation.
Services provided	MYP documentation (records of achievement and certificates), as well as a school-specific report providing feedback and guidance

Additional Budgetary Items

Description	<ul style="list-style-type: none"> Ongoing teacher professional development at IB workshops in order to meet requirements outlined in the <i>Programme evaluation self study questionnaire</i> Regular collaborative planning time for teachers (including media specialists, librarians) IB publications for teachers (see the publications catalogue on the IB website, http://store.ibo.org/) 	<ul style="list-style-type: none"> The position of the MYP coordinator, which must include non-teaching time Additional resources for the library/media centre
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***All fees are subject to change**

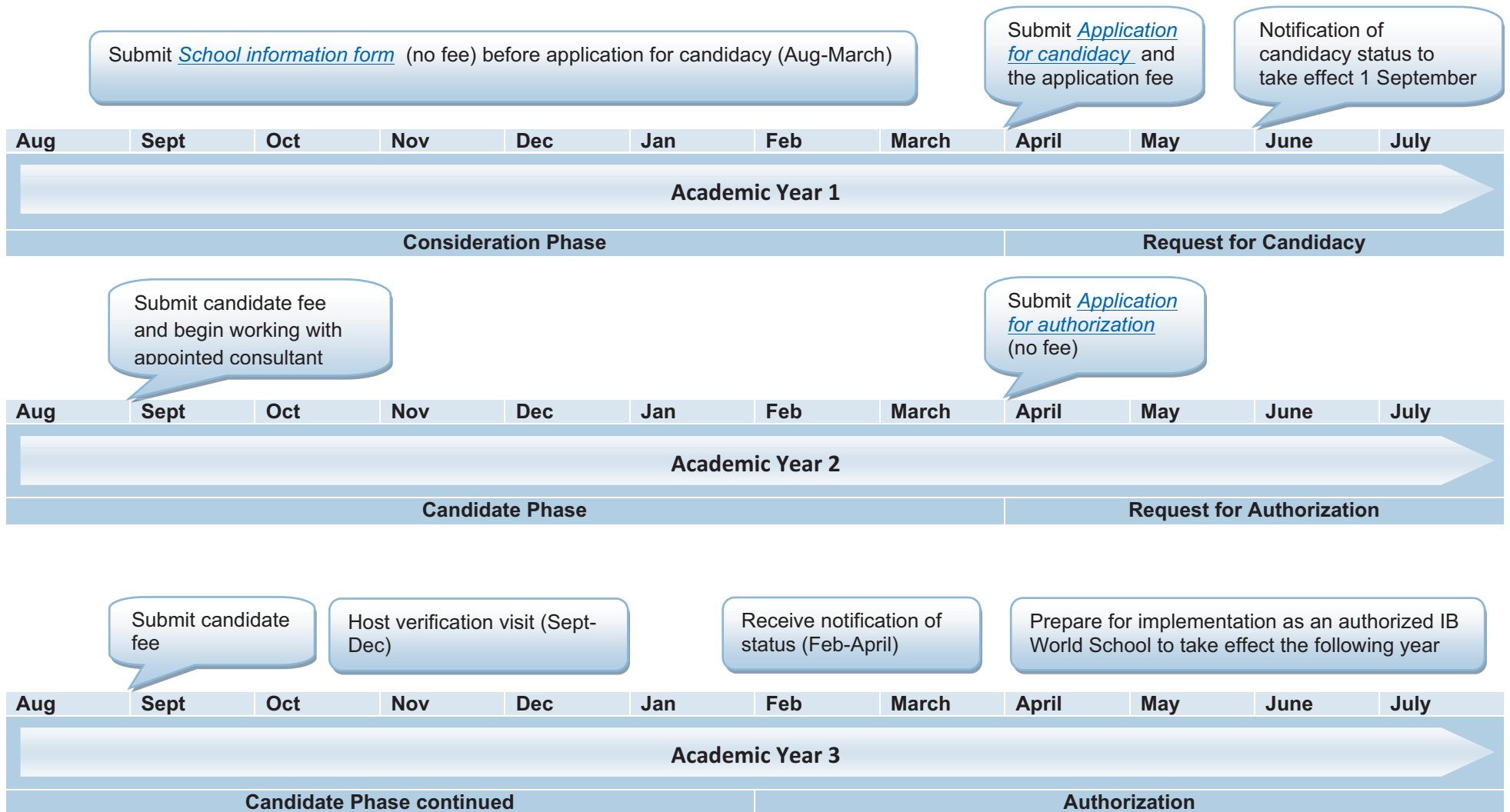
IB Americas Diploma Programme application timeline and fees

For schools with an academic year commencing August/September

	Academic Year 1	Academic Year 2	Academic Year 3
Phase	Consideration Phase / Request for Candidacy	Candidate Phase / Request for Authorization	Candidate Phase / Verification Visit
Required Activities	<ul style="list-style-type: none"> • Submit School information form to iba@ibo.org • Investigate IB philosophy • Identify resources for implementation • Analyze programme requirements as outlined in the Guide to school authorization • Gain support from teachers, head of school, school district/board and students • Order IB publications (Diploma Programme starter pack + course guides for projected IB courses) • Designate a coordinator • Develop an action plan to ensure successful implementation (see chart 3 in Application for candidacy) • Attend a category 1 workshop (head of school or designee) • Prepare Application for candidacy using the Guide to school authorization 	<ul style="list-style-type: none"> • Work with an IB-appointed consultant for a two day on-site visit and 20 remote hours • Set up teacher accounts on the Online Curriculum Centre (OCC) • Develop systems for teachers collaborative planning and reflection • Further develop the action plan • Develop supporting documents related to policies, scheduling, subjects offered course outlines and CAS outline for the Application for authorization • Prepare Application for authorization using the Guide to school authorization 	<ul style="list-style-type: none"> • Review feedback and prepare for the verification visit • By the time of the verification visit: • Train all teachers including TOK, CAS and Diploma Programme coordinator at a category 1 workshop • Continue developing and implementing action plan <p>Upon acceptance of the Application for authorization, a visit to the school will be carried out to verify the school's claim that it has taken all the necessary actions and is prepared to become an IB World School.</p> <p>The purpose of the visit is to ensure that the educational principles, standards and practices on which the IB programme is founded will be maintained and furthered.</p> <p>The IB Director general makes the final decision in granting or denying authorization.</p>
Strongly Recommended Activities	<ul style="list-style-type: none"> • Send school officials and pedagogical leaders to an IB orientation seminar • Contact or visit IB World Schools offering the Diploma Programme • Start sending staff to IB-recognized professional development 	<ul style="list-style-type: none"> • Ensure all teachers have attended a category 1 workshop in order to prepare course outlines for the Application for authorization 	
Deadlines	Submit Application for candidacy by: 1 April	Submit Application for authorization by: 1 April	
Fees	Application Fee: USD 4000* 1 April	Candidate Fee: USD 9,500* 1 September	Candidate Fee: USD 9,500* 1 September

**All fees are subject to change*

Minimum duration of the application timeline



Fees and other budgetary items

Application Fee: USD 4,000*		
Description	A non-refundable fee is charged to the school once at the time of submission of Application for candidacy	
Services provided	<ul style="list-style-type: none"> Counseling services Subscription to the online curriculum centre for all school staff 	<ul style="list-style-type: none"> Review and feedback for Application for candidacy

Candidate Fee: USD 9,500*		
Description	A non-refundable fee is charged to the school annually from 1 September until school authorization. A school may remain a candidate for a maximum of three years.	
Services provided	<ul style="list-style-type: none"> Ongoing counseling services by IB Americas Review and feedback for Application for authorization Subscription to the online curriculum centre for all school staff 	<ul style="list-style-type: none"> A two-day on-site consultation visit The remote services of a consultant for up to 20 hours The two-day on-site verification visit

Annual School Fee: USD 10,000*		
Description	A non-refundable fee is charged to the school annually upon authorization from 1 September	
Services provided	<ul style="list-style-type: none"> Creation and development of curriculum materials Subscription to <i>IB World magazine</i> Programme evaluation once every 5 years 	<ul style="list-style-type: none"> Subscription to the online curriculum centre for all school staff Counseling services Communication and marketing support

Student Assessment Fees	
Description	<p>Student Registration Fee The student registration fee is paid once for each student to take one or more examinations in a particular examination session. Diploma category students who take anticipated subjects in year one of the programme do not pay a second time.</p>
Fee	USD 141* for each student
Description	<p>Subject Fee The student subject fee is paid for each assessed subject taken by an individual student. There is no fee for theory of knowledge or the extended essay assessment for Diploma category students.</p>
Fee	USD 96* per assessed subject

Additional Budgetary Items		
Description	<ul style="list-style-type: none"> Ongoing teacher professional development at IB workshops in order to meet requirements outlined in the Programme evaluation self study questionnaire Regular collaborative planning time for teachers (including media specialists, librarians) IB publications for teachers (see the publications catalogue on the IB website, http://store.ibo.org/) including: guides, teacher support materials and past examinations for all applicable subject areas 	<ul style="list-style-type: none"> The position of the Diploma Programme coordinator, which must include non-teaching time The position of the CAS (community, action, service) coordinator Extended essay supervision CAS supervision Educational resources Postage for examination mailings

*All fees are subject to change