

**NORTHVILLE PUBLIC SCHOOLS**  
**Northville, Michigan**

**BOARD POLICY**

**ON-LINE LEARNING**

The Board recognizes the need to provide alternative means by which students achieve the goals of the district. On-line courses are not intended to replace the traditional classroom, but rather to add value to the education system.

High school students may earn a maximum of two credits (four classes) of academic credit to be applied toward graduation requirements by completing Board approved on-line courses offered by an accredited institution of higher education during the regular school day. Only one credit (two classes) may be earned during any one regular school year. The online credit maximum may be exceeded with the written approval of the principal.

Credit from an on-line or virtual course may be earned only in the following circumstances:

1. An Advanced Placement (AP) course or other courses which are not offered through the high school.
2. A course is offered through the high school, however, the student will not be able to take it due to an unavoidable scheduling conflict in the senior year.
3. The course will serve as a supplement to extended homebound instruction based on medical need.
4. A student needs an additional class/es to meet graduation requirements.
5. The student is on an approved reduced schedule, or needs to recover credit, and has received the approval of the building principal to enroll in an on-line course.

Students taking such courses must be enrolled in the District. Students must enroll by and be in attendance on the appropriate count day (September or February) or during the subsequent 10-day/30-day student count period.

The written approval of the high school principal shall be obtained prior to the beginning of each semester before a student enrolls in a virtual course. The school must receive an official record of the final grade before credit toward graduation will be recognized. On-line courses must be completed during the semester of enrollment. A letter grade shall be recorded on the student's transcript if it is a high school level course. A credit grade shall be recorded on the student's transcript if it is a college level course.

Students taking an approved on-line course will be assigned a teacher-mentor to support learning and assign grades.

Because the student's enrollment in the course will generate state aid, the tuition fee for a virtual course/s taken as a part of the regular school day shall be paid by the District in accordance with dual enrollment as described in Section 21b of the State School Aid Act for students enrolled full-time.

Students who take on-line courses in addition to the regular school day will incur all financial obligations for these courses.

The Superintendent shall establish procedures regarding on-line courses.

Adopted: July 2002  
Revised: April 2006  
Revised: March 2008  
Revised: February 2011