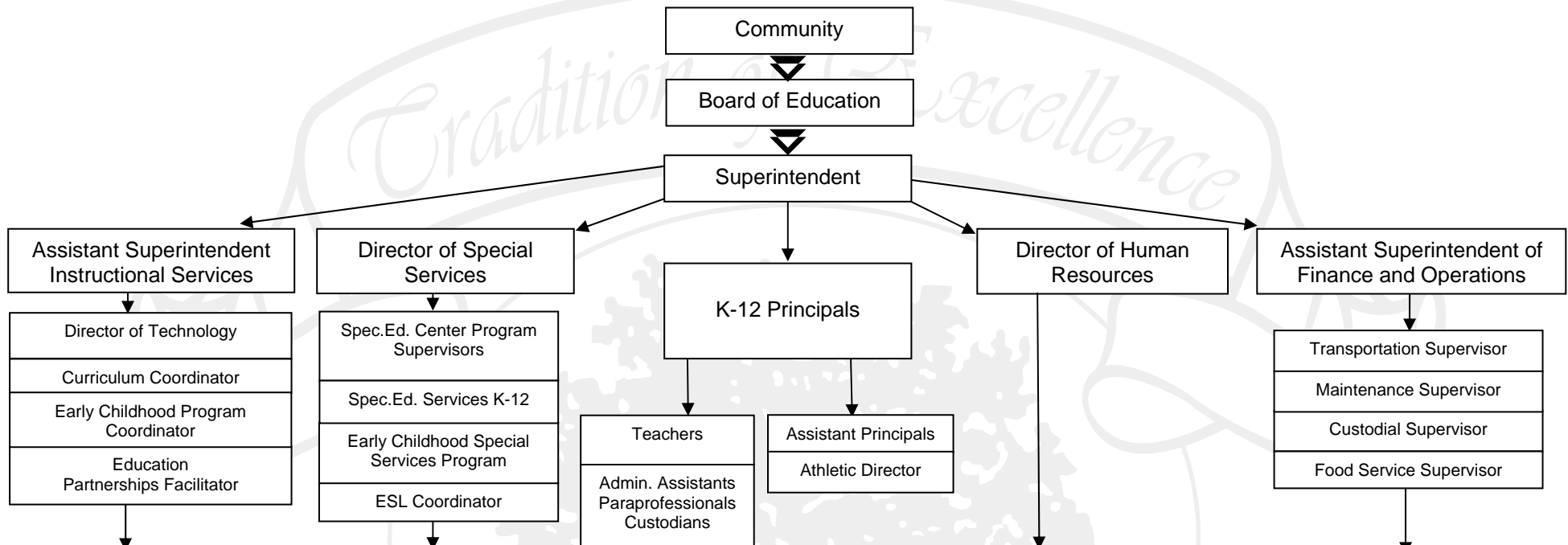


Organizational Chart
Northville Public Schools



Asst. Supt. Instruction

- P.A. 25 - School Improvement
- Instructional Program
- Talented & Gifted
- Early Childhood Program
- Curriculum Development/Testing & Eval.
- Career/Vocational Education
- Professional Development & Inservice
- Staff Development & Inservice
- Instructional Technology
- Summer School
- Curriculum Resource Center
- Business Partnerships
- Title II Grant
- Safe and Drug-Free Schools
- Galileo – Teacher Leadership Program
- District Accreditation
- Board Instructional Services sub-committee
- Prepare & submit reports to local, County, State & Federal Agencies
- District Communication Plan
- Continuous Improvement Process

Director Special Services

- Center Special Education Program
- K-12 Special Education Program
- Early Childhood Special Services Program
- Represent School District to State & County Agencies
- ESL Program (Title III)
- IDEA Grants and Act 18
- Title I
- Professional Development & Inservice
- Selection, evaluation & assignment of special education staff
- Pupil Accounting/Dec. 1 S.E. Count
- Policy sub-committee
- Instructional Support Advisory Council
- Section 504
- Homeless/McKinney Vento Act
- Administrative Procedures Handbook
- Health Care Procedures
- Crisis Manual Updates
- Prepare & submit reports to local, County, State & Federal Agencies
- District Communication Plan
- Continuous Improvement Process

Director HR

- All personnel functions, hiring, placement transfer, discipline & discharge.
- Personnel evaluation systems & procedures
- Personnel relations & labor negotiations
- Labor contract maintenance
- Grievance & Arbitration
- Teacher Mentor Program
- Safety/Security/Pandemic plan
- Paraprofessional Medical training
- Legal & quasi-legal issues
- Title IX
- Human Resources sub-committee
- Pupil Accounting: Sept. & Feb .
- Residency Review
- Open Enrollment: Community and Staff
- Prepare & submit reports to local, County, State & Federal Agencies
- District Communication Plan
- Continuous Improvement Process

Asst. Supt. Finance/Operations

- Budget
- Accounting
- Payroll
- Accounts Payable
- Accounts Receivable
- Purchasing
- Insurance
- Audit
- Employee Benefits
- Coordination with Municipalities: elections & taxes
- Food Service
- Worker's Comp/Unemployment issues
- Building & ground maintenance
- Custodial Services
- Transp. Services
- Capital Outlay Programs
- Building additions, repairs, renovation & construction
- Energy Conservation
- Finance sub-committee
- Prepare & submit reports to local, County, State & Federal Agencies
- District Communication Plan
- Continuous Improvement Process